

VI. Meeting Room

The Barbara Hall Meeting Room of RFPL is available to support RFPL's mission and strategic goals. When not in use for RFPL activities, it may be made available for use by the public under the following conditions:

- An adult with a RFPL card in good standing, an owner or operator of a River Forest business, or a member of a governmental agency serving River Forest must take responsibility for the group's use of the room by signing an Application and Use Agreement;
- Reservations for the Meeting Room may not be made more than 3 months in advance;
- Meetings are open to the public;
- Parties and private social events are not permitted;
- Attendance at the meeting is free of charge; donations, products or services may neither be solicited nor sold without prior approval of the Library Director; and
- Meetings do not interfere with the regular functioning of RFPL or violate the Patron Code of Conduct Policy.

The Director may establish rules and procedures governing use of the Meeting Room and related fees. RFPL will not advertise or otherwise promote third party programs or meetings. Use of the Meeting Room does not constitute RFPL endorsement of the viewpoints expressed by the host, speakers, or attendees of any event.