

VI. Meeting Room

The Barbara Hall Meeting Room of RFPL is available to support RFPL's mission and strategic goals. When not in use for RFPL activities, it may be made available for use by the public.

The Board adheres to the Library Bill of Rights that states in relevant part: "Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of race, color, creed, beliefs or affiliation of individuals or groups requesting their use." The Meeting Room is available to the public under the following conditions:

- An adult with a River Forest Public Library card in good standing, an officer of a River Forest business, or a member of a governmental agency serving River Forest must take responsibility for the group's use of the room by signing an Application and Use Agreement;
- Reservations for the Meeting Room may not be made more than 3 months in advance;
- Meetings are open to the public;
- Attendance at the meeting is free of charge; donations, products or services may neither be solicited nor sold; and
- Meetings do not interfere with the regular functioning of RFPL or violate the Patron Code of Conduct Policy.

The Director may establish regulations and procedures governing use of the meeting rooms and related fees. RFPL will not advertise or otherwise promote third party programs or meetings. Use of the meeting room does not constitute RFPL endorsement of the viewpoints expressed by the participants in the programs.

Approved by the River Forest Public Library Board of Trustees on July 17, 2018.