

**River Forest Public Library  
Policy Committee Meeting  
Wednesday, January 13, 2021  
4:00 PM**

The meeting was called to order at 4 pm by Deborah Hill.

In Attendance via Zoom: Deborah Hill, Elan Long, Jim Hopkinson, Amy Grossman

1. Deborah Hill made a motion to approve the minutes from the 6/24/20 meeting, and Elan Long seconded. The minutes will be posted to the RFPL website.
2. Oversight IV. Indemnification and Insurance: The significant edits presented by Jim Hopkinson were reviewed. Further edits were made. The committee discussed the possibility of using language from the Trustee Bylaws section on Indemnification in this policy. Further review of this policy will continue at the March 10, 2021 policy committee meeting.
3. Oversight V. Compliance: Edits were made. This policy will be added to the consent agenda for the February 16, 2021 Board Meeting.
4. Patrons IV. Equipment and Computer Use: Edits were made. This policy will be added to the consent agenda for the March 16, 2021 Board Meeting.
5. Staff IX. Computer Use: Minor edits were made. This policy will be added to the consent agenda for the March 16, 2021 Board Meeting.
6. Trustee Bylaws: Edits were made. This policy will be added to the consent agenda for the May 18, 2021 Board Meeting.
7. Board sexual harassment resolution and Staff X. Workplace Harassment policy update: Edits were made to the policy to comply with new IL state laws. The resolution and the policy will be added to the consent agenda for the January 19, 2021 Board Meeting.
8. Families First Coronavirus Response Act extension: The committee will propose to extend the temporary policy through March 31, 2021. The revised policy will be added to the consent agenda for the January 19, 2021 Board Meeting.
9. Review of policy work schedule: The upcoming policies to be reviewed in the cycle will be all of III. Patrons policies.

Policies that will be presented at the January 19, 2021 Board Meeting:

- Staff X. Workplace Harassment with Board Resolution
- Families First Coronavirus Response Act

Policies that will be presented at the February 16, 2021 Board Meeting:

- Oversight V. Compliance

Policies that will be presented at the March 16, 2021 Board Meeting:

- Patrons IV. Equipment and Computer Use
- Staff IX. Computer Use
- Serving Our Public 4.0, Chapter 12: Technology

Policies that will be presented at the May 18, 2021 Board Meeting:

- Trustee Bylaws

The next Policy Committee meeting will be on March 10, 2021 at 4 PM. The policies that will be reviewed are:

- Patrons I. Borrowing Privileges
- Patrons II. Circulation
- Patrons III. Patron Confidentiality
- Patrons V. Service to Patrons with Disabilities
- Oversight IV. Indemnification and Insurance

Deborah Hill made a motion to adjourn the meeting at 5:15 PM, and Elan Long seconded.