

Board of Trustees
River Forest Public Library
Wednesday, October 28, 2020

Call to Order: Trustee Calabrese-Berry called the meeting to order at 2:00 pm

Present: Committee members Alice Calabrese-Berry and Karen Stierwalt. Also present were RFPL Board President Deborah Hill, RFPL Library Director Sue Quinn and RFPL staff member Joanna Bertucci.

Minutes: The September 30, 2020 Minutes were approved.

New Business

- a. General Facility Updates: Ms. Bertucci provided an update of building projects since the committee last convened in September 2020.
 - The masonry repair project will start the last week of October. The work will take 2-3 days to complete.
 - Versatile Technologies installed a new firewall in our server room on October 22 and they are currently configuring our 12 new PCs.
 - Our annual security camera maintenance was completed on October 23.
 - JA Watts was onsite to modify one of the lobby panels to allow for access to the filtration system for filling station/water fountain.

- b. Air Handler Project Update
 - Ms. Bertucci and Trustee Stierwalt are meeting with Mike Sletten, Executive Director of the River Forest Park District on November 9th to discuss the air handler replacement project. Ms. Bertucci will send Mr. Sletten a memo in advance of the meeting to provide background information about the project.

- c. Space Analysis update and discussion
 - Ms. Bertucci presented an updated space analysis document for the committee to review. The committee discussed completed and upcoming projects. Ms. Bertucci will update the space analysis to reflect the discussion and present an updated analysis at the November 17th Regular Board meeting.

The committee scheduled its next meeting for Thursday, November 19, 2020 at 11:00 am

Adjournment: The meeting was adjourned at 2:40 pm.