

**River Forest Public Library
Special Board Meeting
August 13, 2020
5:00 pm
Agenda***

Online Zoom Meeting

This meeting will take place virtually via phone or computer. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to Sue Quinn, squinn@rflib.org. You may listen to the meeting by participating in a telephone conference call as follows, dial-in number: 312-626-6799 with meeting ID: 881 2772 5391. Questions may be submitted online during the meeting to squinn@rflib.org.

1. Call to Order
2. Roll Call
3. Public comments or questions submitted via email in advance of meeting
4. New Business
 - a. Replacement of air compressor to be performed by Oak Brook Mechanical in the amount of \$8,814.
5. Presidents Report
6. Closed Session (5 ILCS 120/2a(1))
7. Adjournment

* All topics on the Agenda are potential Action Items.

Note: Board members who have suggestions about upcoming issues are welcome to contact the President, Chair or a Committee member. Suggestions will be noted, however, The Open Meetings Act, prohibits discussion outside of posted public meetings.

MEMO

To: RFPL Board of Trustees
From: Sue Quinn, Director
Date: August 10, 2020
RE: Replacement of temperature control air compressor

In 2010, RFPL commissioned the engineering firm Engberg Anderson to track our capital assets and assign a schedule for replacing capital equipment as it nears the end of its useful life. The life expectancy of a temperature control air compressor is 20 years. The air compressor was original to the 1992 building addition.

I recommend approval of the attached quote in the amount of \$8,814 from Oak Brook Mechanical to be paid from the Capital Improvement fund. Oak Brook Mechanical is the company that regularly services our HVAC system. Scott Tipples, our technician has serviced our entire system for over 16 years and has specific expertise on our pneumatic controlled system.

July 27, 2020

River Forest Public Library
735 Lathrop Ave.
River Forest, IL. 60305

Attention: Sue Quinn

Regarding: HVAC Temperature Control Compressor Replacement

Dear Ms. Quinn,

Oak Brook Mechanical Services, Inc. is pleased to present our proposal to replace the failing temperature control air compressor. Replacement of this unit was noticed on the 11-3-17 recommendations of equipment to replace. We did replace one of the pumps on this unit last July. Unfortunately the run times for the unit are much longer than they should be meaning good compression is not occurring. It is time for the complete replacement. This will provide consistent reliable performance while serving energy costs. Below please find our scope of work and associated price.

Scope of Work

- Isolate the existing compressor.
- Disconnect the power wiring and piping.
- Remove and dispose off site.
- Furnish and install a new Curtis Duplex temperature control air compressor.
- Furnish and install a new auto drain.
- Reconnect electrical and piping.
- Provide start up and one year warranty.

Exclusions/Clarifications

- No permits, fees or bonds.
- No premium time.
- No payment fees.

The total net cost for this work is \$8,814.00.

Very Truly Yours,
Oak Brook Mechanical Services, Inc.


Mark Sullivan
President