

**River Forest Public Library
Policy Committee Meeting Minutes
12/2/19**

The meeting was called to order at 5:59 pm by Deborah Hill.

In Attendance: Deborah Hill, Elan Long, Jim Hopkinson, Sue Quinn, Amy Grossman

1. Jim Hopkinson made a motion to approve the minutes from the 7/25/19 meeting, and Elan Long seconded. The minutes will be posted to the RFPL website.
2. Operations I. Collection Management: The staff edits were reviewed. Further edits were made by the committee. The policy will be included on the consent agenda for the February Regular Board Meeting.
3. Operations II. Reference Services: The staff edits were reviewed. No further edits were made. The policy will be included on the consent agenda for the February Regular Board Meeting.
4. Operations III. Programs: The staff edits were reviewed. Further edits were made by the committee. The policy will be included on the consent agenda for the January Regular Board Meeting.
5. Patrons VII. Exhibits and Foyer Displays: The staff edits were reviewed. Further edits were made by the committee. The policy will be included on the consent agenda for the January Regular Board Meeting.
6. Information—Harassment policy update article from HR Source: The article was reviewed. Staff will look at the existing policy and make edits based on new laws.

The following policies will be included on the consent agenda for the January Regular Board Meeting:

- Patrons VII. Exhibits and Foyer Displays
- Operations III. Programs

The following policies will be included on the consent agenda for the February Regular Board Meeting:

- Operations I. Collection Management
- Operations II. Reference Services

The next Policy Committee meeting will be on February 10, 2020 at 6 PM. The policies that will be reviewed are:

- Staff IX. Computer Use
- Patrons IV. Equipment and Computer Use
- Oversight II. Fiscal Accountability

There was a motion to adjourn the meeting at 6:59 pm by Deborah Hill and seconded by Elan Long.