

**River Forest Public Library
Facilities Committee Meeting
Barbara Hall Meeting Room
Tuesday, April 1, 2025 at 9:00 AM**

Agenda

1. Call to Order
2. Roll Call
3. Old Business
 - a. Room renovation project – workshop with Engberg Anderson Architects
4. Minutes of the March 14, 2025 Facilities Committee Meeting
5. New Business
6. Adjournment

**River Forest Public Library
Facilities Committee Meeting
MINUTES- DRAFT
Friday, March 14th, 2025 at 2pm**

Call to Order: Trustee Delano called the meeting to order at 2:00pm.

Present: Committee members Scott Delano, Cathy Ruggeri, Ann Berens

Committee members absent: Elan Long

Others present: RFPL Director Emily Compton, RFPL Operations Manager Shannon Duffy, RFPL Adult and Teen Services Manager Shannon Gruber, RFPL Children's Services Manager Melaina Maraldi

Visitors: Engberg Anderson (EA) Architect Shaun Kelly and Designer Isela Catania

The February 28, 2025 draft minutes were approved.

Old Business:

- a. Room renovation project- workshop with Engberg Anderson Architects
 - a. Mr. Kelly presented concept plans with options for relocating the ADA compliant restroom. Relocating the restroom will add more space to both the restroom and Children's Services office. The committee and visitors discussed storage options and needs and gave EA direction regarding sink options and cabinets. Staff will consider storage options in relation to what they plan to store in this area.
 - b. The committee and visitors discussed furniture including shape options for tables, youth seating, interactive features, and staff workstations. More outlets probably should be added to accommodate future tech needs. Committee informed EA that the Library is in the process of purchasing new tables for the Barbara Hall Meeting Room, and the style of table selected for that room may impact the tables selected for the Community Room.
 - c. Ms. Catania presented initial color palettes for flooring and tiles, and the committee gave EA direction with regard to these finishing details.
 - d. The next meeting with EA will focus on budgeting. Project is on track with the schedule prepared by EA.

New Business:

- a. Interior restoration- update
 - a. ACR Restores sent an updated proposal for the interior restoration work to include painting and plaster restoration of the north and south peaks on the second floor. They will need to block off each side of the nonfiction area for a couple of days to work. Afterwards, the plaster will need 5-7 days to set and then the area will be blocked off to paint.

Director Compton reached out to the permit clerk to inquire about whether an interior remodel permit is needed. She also is separately arranging for asbestos testing.

b. Enwork Tables for Barbara Hall Meeting Room- update

- a. Staff decided on the color of the tabletop and legs. The tables have been ordered. The delivery date has not yet been provided.

Adjournment: A motion was made by Trustee Ruggeri to adjourn the meeting at 4:11pm. It was seconded by Trustee Berens.