

**River Forest Public Library
Facilities Committee Meeting
MINUTES
Wednesday, January 7th, 2026 at 9:00 AM**

1. Call to Order: Trustee Delano called the meeting to order at 9:03 AM.

2. Present: Committee members Scott Delano, Ann Berens, Elan Long. Scott Delano left the meeting at 10:57 AM.

Others present: RFPL Director Emily Compton, RFPL Assistant Director Shannon Duffy, RFPL Adult & Teen Services Manager Shannon Gruber, RFPL Children's Services Manager Melaina Maraldi, RFPL Materials Services Manager Victoria Muraiti, RFPL Marketing & PR Specialist Fran Arnold

Visitors: Engberg Anderson Architects Shaun Kelly and Joe Huberty

3. Minutes of the December 11, 2025 Facilities Committee meeting

The December 11, 2025 minutes were deemed approved.

4. Facility Improvement Plan Workshop 1A with Engberg Anderson Architects

- a. The meeting attendees voiced what they would like to achieve with the space needs assessment project. There was an emphasis on maximizing the limited space in the building as well as addressing unmet community needs such as quiet study space and privacy for phone and video calls. Mr. Kelly and Mr. Huberty presented data to the group comparing RFPL to other area libraries based on criteria such as population, collections, and program attendance. The group discussed the library's collection and how it may change over the next ten years. For example, audio CDs will likely be phased out over that period. The building was broken down into different spaces: arrival, gathering / multi-purpose, collection spaces, activity spaces, special use spaces, staff spaces, and building support spaces. The committee members and RFPL staff outlined how each space is used and discussed the strengths and areas of improvement.

5. Old Business

- a. Nothing to address.

6. New Business

- a. Nothing to address.

Adjournment: A motion was made by Trustee Berens to adjourn the meeting at 11:43 AM. It was seconded by Trustee Long.