

## **XI. Public Comment and Public Recording at Board Meetings**

### **A. Public Comment**

The Board welcomes public comment and adheres to the Open Meetings Act (the “OMA”) (5 ILCS 120/2.06(g)).

Members of the public may address the Board during the “Visitors and Guests” portion of the Agenda pursuant to the following rules and guidelines:

- Each speaker shall provide their name and the municipality in which they reside;
- Comments should be brief, specific, and shall not exceed three (3) minutes in length;
- Argumentative and repetitive comments are discouraged;
- The Board President has the discretion to limit the total time devoted to public comment to thirty (30) minutes and to limit the number of times a person may speak;
- If the Board President determines that additional discussion of an issue raised during a public comment period is needed, the issue may be placed on a future meeting agenda;
- Though Board members may respond to public comments, an immediate response is not required nor should it be expected; and
- The Secretary of the Board shall note in the minutes the names of the persons speaking and a brief summary of the substance of their comments.

### **B. Public Recording**

Under the OMA (5 ILCS 120/2.05), “any person may record the proceedings at meetings required to be open by this Act by tape, film or other means.” The making of any recording shall not interfere with the overall decorum and proceedings of a Board meeting, and any person making such a recording must remain seated in the area reserved for the public. As a courtesy, the Board requests that any person intending to make a recording inform the Board prior to commencing the recording.