

# HOW TO USE



# beanstack

Beanstack is a web and mobile app that enables you and your family to track reading progress through the Library's various reading challenges.

## Register on Beanstack

Go to [riverforestlibrary.beanstack.com](http://riverforestlibrary.beanstack.com). Before you begin, make sure you are not already registered. Contact the Library and we can check this for you.



### Step 1

Once you reach the River Forest Public Library's landing page, click Register an Individual or Family.



### Step 2

Select from the 2 options: "I am registering myself" or "I am an adult registering a child." If you are registering yourself, you can skip to step 6.

Sign up here to register for our various ongoing reading challenges throughout the year.

There are exciting reading programs for all ages.



Create an account

Register an Individual or Family

### Step 3

Fill in the boxes marked with red asterisks with information about yourself. Your child's information will be entered further down on the page. Don't forget to include an email or phone number. We need to be able to contact you if you or a child wins a prize.

### Step 4

Scroll down to the section titled Reader's Information. This is where you will enter your child's information. After completing this section and clicking "next" you will be given the option to register an additional child.

### Step 5

Once you are finished entering information for children, you will be asked if you would like to register yourself. If you choose "yes", you will be asked to provide your information.

### Step 6

Enter your information to register yourself. Once complete, you will be asked if you want to register another adult.

## Log your Reading

Once you have registered, you can enroll in our reading challenges. Log in and select the challenge you would like to participate in, then click join challenge. You can now begin logging your reading progress.

Note: Logging varies by age group. Children log reading by day. Teens log reading by the hour. Adults log reading by book.

### Step 1

Sign in to your Beanstack account and click the Log Reading button.

### Step 2

Select which reader you would like to log for by using the drop-down menu.

### Step 3

Select which method you are using to log depending on the age group (log books, log minutes, or log days).

### Step 4

Select the date that you are logging for.

### Step 5

Adults: Enter the title and author of the book your read.

Teens: Enter the number of minutes you read.

Children: Enter the number of days you read. Title and author are optional.

### Step 6

Once you have finished entering your data, click the Log Reading button to save your entries. Don't forget to keep on logging. Happy reading!



**Prefer to use an app?** You can also download the Beanstack app from your device's app store and follow the prompts.



**River Forest  
Public Library**  
Your journey starts here.